Child Care Council
of Westchester, Inc.

Early Care and Education...where our future begins

Professional Development
Training Calendar
September 2012- December 2012

Quality Early Care and Education...Where Our Future Begins!

Fall 2012

Dear Early Care and Education Colleague,

Welcome to the Fall 2012 Training Calendar. You will find exciting new trainings along with old favorites. These trainings will assist you in improving the quality of your program, and you will be provided with exciting ideas and resources. You will also be able to take trainings that meet OCFS and CDA requirements. CEUs are available for many trainings.

For forty years, the Child Care Council of Westchester, Inc. has been **THE** professional development resource for the Westchester early care community. Our training team is highly experienced and skilled. They are eager to make your training experience meaningful and helpful in your work. More than 90% of participants give our trainings high approval ratings.

The Council's Professional Development Department offers a variety of training programs for early care and education professionals. These include:
- scheduled calendar trainings
- on-site trainings
- technical assistance at your site
- trainings to meet OCFS and CDA requirements
- quality improvement programs
- QUALITYstarsNY and accreditation assistance
- SUNY 15-hour Health and Safety, MAT, and CPR/First Aid Courses

The Child Care Council of Westchester, Inc. supports the healthy development of children, families and communities. We promote quality early care and education. We serve as a resource for all child care related issues including referrals, training, scholarships, information, technical assistance, statistics, licensing, registration and advocacy.

Please look through the Fall 2012 Professional Development Training Calendar and find out about what is happening for you at the Child Care Council. Please contact us with any questions.

Best Regards,

Idie Benjamin, Director, Professional Development
Dana C. Doyle, Professional Development Coordinator

> For information about Council workshops, trainings, and on-sites,
> contact Dana C. Doyle at danad@cccwny.org or 914-761-3456 ext. 113.

313 Central Park Avenue, Scarsdale, NY 10583
(914)-761-3456   Fax: (914) 761-1957
www.childcarewestchester.org

Para información sobre talleres y clases comuníquese con
Dana Doyle at danad@cccwny.org or 914-761-3456 ext. 113.

Verano 2012

Estimado(a) Colega de la Atención Temprana y la Educación,

Bienvenidos al Calendario de Entrenamiento de Otoño 2012. Encontrará nuevas clases interesantes al mismo tiempo que sus clases favoritas. Encontrará oportunidades para implementar la calidad de su programa. Obtendrá ideas y recursos interesantes y tendrá la oportunidad de tomar clases que cumplen con los requisitos de OCFS y CDA.   CEUs están disponibles en algunas de las clases.

Por catorce años, nuestra organización ha sido **EL** recurso para el desarrollo profesional de la comunidad de Atención temprana y de la Educación del Condado de Westchester. Nuestro equipo cuenta con experiencia y habilidades apreciables. Ellos están dispuestos a hacer una experiencia significativa y útil en su trabajo cuando capacitan a las proveedoras. Mas del 90% de los participantes han dado índices altos de aprobación.

El Equipo del Departamento del Desarrollo Profesional del Council ofrece una variedad de programas de entrenamiento para los profesionales del cuidado de la niñez y de la educación. Estos programas incluyen
- calendario de capacitación programada
- entrenamiento en el sitio de trabajo
- asistencia técnica en su sitio de trabajo
- entrenamiento que cumple con los requisitos de OCFS y CDA
- programas para implementar la calidad
- programa de "QUALITY Stars" y asistencia en el proceso de acreditación de su programa
- cursos de Salud y Seguridad, MAT y CPR/Primeros Auxilios

Nuestra organización "Child Care Council of Westchester, Inc." apoya el desarrollo saludable de los niños, de las familias y de sus comunidades. Promovemos una atención tempana de la niñez y una educación de calidad. Somos un recurso para todo lo relacionado con el cuidado infantil, incluyendo referencias sobre diversos programas de cuidado infantil, entrenamiento, becas, información, asistencia técnica, estadísticas, registración y licencia de programas infantiles y promoción del bienestar infantil.

Por favor mire el calendario de entrenamiento de Otoño 2012 para informarse sobre lo que está sucediendo en nuestra organización. Por favor comuníquese con Idie y Dana para cualquier pregunta

Clases en ESPAÑOL para su Desarollo Profesional-
Vaya a la pagina 31-33

313 Central Park Avenue, Scarsdale, NY 10583
(914)-761-3456 Fax: (914) 761-1957 www.childcarewestchester.org

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Registration and Payment Policies

REGISTRATION AND PAYMENT
When you register for a Council training or workshop, you agree to our registration and payment policies.

Please completely fill out a registration form for each person. Keep a copy for your records. Your enrollment is confirmed unless the Council contacts you.

We encourage registration and payment in advance for all scheduled trainings and classes. This guarantees a space and planning for attendance.

Walk-in registrants MUST pay an additional fee of $5.00. Walk-ins will be accommodated ONLY if there is space. Training certificates will be mailed after the training and when late fee payments have been received and processed.

Register early. A training can be cancelled if there is not a minimum number of participants.

REGISTER ON LINE
Go to www.childcarewestchester.org. Find "Quick links" and click "Online workshop and event registration." An email confirmation will be sent. Online payment is by credit card only.

REGISTER BY MAIL OR FAX
Fax registration forms with payment information to 914-885-1110 or mail them to the Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583. An email address must be included to receive a confirmation notice. This is a secure fax line.

Online registration closes at 4 p.m. the day before the training.

Same day registration will be accommodated if there is space. You must register by phone, fax, or in person before 4 p.m.

Payment may be by check, Visa/Mastercard, money order, or EIP award certificate. Online payment must be by credit card. There is a $35 returned check fee.

Proof of having applied for EIP is NOT considered payment. Only an EIP award certificate is accepted as payment. If you have applied for EIP but not received the award certificate, you will be responsible for payment before the start of the workshop.

FEES
Fees are listed with each training's description.

EIP TUITION SUPPORT:
The Educational Incentive Program (EIP) supports career development for child care providers. Scholarships are awarded based on financial need and can be used for Council trainings and conferences. Please call 1-800-295-9616 or visit www.ecetp.pdp.albancy.edu for an application and information.

CREDITS, REFUNDS, AND CANCELLATIONS
There are NO refunds or rescheduling for missed trainings. If a training is cancelled, the participant may choose to have a refund or a credit towards another training.

If you cannot attend a training for which you are registered, to receive a refund, you must notify the Finance Department at extension 163 at least 48 hours before the scheduled class. You will be required to email or fax a signed written request to make a change or to receive a refund for any workshop registration 48 hours before the scheduled class.

BECOME A MEMBER OF THE CHILD CARE COUNCIL
Council members receive a discount on fees for workshops, on-site trainings, and conferences.

CHILDREN:
Children are not allowed at trainings or to stay in the lobby during the training. Please make other child care arrangements for your child(ren).

CANCELLATION DUE TO INCLEMENT WEATHER:
Call (914) 761-3456, ext. 510.

SEATING:
Seating for workshops begins 15 minutes before the workshop. No one will be admitted 15 minutes after the start of the workshop.

INSCRIPCION Y PAGO
Cuando usted se inscribe para clases con el "Council", usted se compromete a seguir las políticas de inscripción y pago.

Por favor complete la forma de inscripción para cada persona que atenderá a la clase. Guarde una copia para sus records. Su inscripción aceptada a menos que empleados del "Concil" se comuniquen con usted.

Es mejor para usted inscribirse y pagar por adelantado por cada clase que vaya a tomar, pues de esta forma garantiza su cupo en la clase y así usted puede planear su asistencia en la fecha programada.

Si no se inscribe por anticipado y asiste a la clase, tendría que pagar un recargo adicional de $5.00. En este caso su asistencia estaría supeditada al cupo disponible en ese momento.   Los certificados se enviarán por correo después de que tome la clase y cuando el recargo generado sea recibido y procesado por el Departamento de Finanzas.

Inscríbase con anticipación. Las clases podrían ser canceladas si no hay un número mínimo de participantes.

INSCRIBASE 'ELECTRONICAMENTE"
Vaya a www.childcarewestchester.org. Busque "Quick links" y presione "Online workshop and event registration." Le enviaremos un mensaje de confirmación. Si se inscribe de ésta manera, la forma de pago seria solamente utilizando tarjeta de crédito.

INSCRIBASE POR CORREO O POR FAX
Envie por Fax la forma de inscripción junto con la información de pago al fax: 914-885-1110 o envié su inscripción por correo a:
Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583.
Debe incluir su correo electrónico para que le enviemos la confirmación de su inscripción. La línea de FAX es segura.

La inscripción electrónica debe hacerse antes de las 4 p.m. del día anterior a la fecha de la clase.

La inscripción realizada el mismo día de la clase se hará solo si hay cupo. Usted tiene que inscribirse por teléfono, por fax o en persona antes de las 4 p.m. del día anterior a la clase.

El pago debe hacerse con cheque, Visa/Mastercard, "money order", o beca de "EIP". Pago electrónico de debe hacer con tarjeta de crédito. Habrá una penalidad de $35 si el cheque no tienen fondos.

Prueba de que se ha solicitado la beca de "EIP" NO se considera como pago. Solo la carta de otorgamiento de la beca será aceptada como pago. Si usted hace la solicitud para obtener la beca de 'EIP" pero no recibe el certificado de otorgamiento antes de la clase, usted será responsable por el pago de la clase.

COSTOS
El costo de cada clase se encuentra en la descripción de cada clase.

EIP APOYO PARA CLASES:
El Programa de Incentivo Educacional (EIP) apoya el desarrollo educacional de las proveedoras de cuidado infantil. Las becas son adjudicadas con base en la necesidad financiera de los participantes y pueden ser utilizadas para clases y conferencias con el "Council". Por favor llame al 1-800-295-9616 o visite www.ecetp.pdp.albancy.edu para obtener la solicitud y mas información al respecto.

CREDITOS, RERNBOLSOS Y CANCELACIONES
Si usted no asiste a una clase que haya pagado, NO habrá rembolso del dinero o tampoco la podrá reprogramar la clase perdida. Si por el contrario la clase es cancelada, el participante podrá pedir el rembolso del dinero o ponerlo como crédito para pagar otra clase.

Si usted no puede asistir a una clase después de haberse inscrito, tiene que notificar al Departamento de Finanzas a la extensión 163 para poder recibir el rembolso de su dinero.   Sera necesario que envíe un correo electrónico o que envíe una nota firmada por Fax 48 horas antes de la clase especificando que no podrá asistir a dicha clase para poder recibir el rembolso de su dinero.

SER MIEMBRO DE NUESTRA ORGANIZACION "CHILD CARE COUNCIL"
Los miembros de nuestra organización reciben un descuento en los costos de talleres, clases o conferencias.

NIÑOS:
No es permitido traer ningún niño(a) a la clase (ni se puede quedar en la sala de espera). Por favor haga otros arreglos para el cuidado de sus hijos cuando tenga que tomar clases.

CANCELACION DEBIDO A INCLEMENCIAS DEL TIEMPO:
Llame al (914) 761-3456, ext. 510 para saber si su clase fue cancelada.

INICIO DE LA CLASE:
Los participantes deben tomar su lugar para iniciar la clase 15 minutos antes de que empiece. Nadie será admitido después de 15 minutos de haber comenzado la clase.

Training Key

NYS Office of Children & Family Services (OCFS) Requirements: a total of 30 hours of training must be completed every two years. 15 hours of training hours must be received during the first six months of the program's first year of licensure or during a person's first six months of employment by the program.

The description for each training lists which OCFS and CDA topics are covered in the training.

CERTIFICATES

For all Council trainings, a certificate is given which lists the topics areas by number.

Training certificates will be given only if you arrive on time and remain for the entire training. If the Council has received and processed registration and payment prior to a workshop, the training certificate will be given at the conclusion of the training. If you have an outstanding balance, you will not receive a certificate.

OCFS Training Categories:
1. Child Development
2. Nutrition & Health
3. Program Development
4. Safety & Security including communication between parents and providers
5. Business record maintenance & management
6. Child abuse identification & prevention
7. Regulations pertaining to child care
8. Regulations pertaining to child abuse
9. Shaken baby syndrome (no longer required for School Age providers)

CDA Functional Areas related to the six CDA Competency Goals:

1. Safety	5. Cognitive	10. Guidance
2. Health	6. Communication	11. Families
3. Learning Environment	7. Creative	12. Program Management
4. Physical	8. Self	13. Professionalism
	9. Social	

CEUs (Continuing Education Units) are given for trainings that are a part of tracks.

Modality/Age: **FG** = Family/Group Providers   **C** = Center   **SA** = School Age
     IT = Infant/Toddler   **PS** = Preschool   **D** = Directors/supervisors
     P = Parents   **LE** = Legally Exempt   **ALL** = All audiences

Sites: Training take place at the following sites:
     Scarsdale – Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583
     Mt. Kisco – Mount Kisco Day Care Center, 95 Radio Circle, Mt. Kisco, NY 10549
     Valhalla – Cornell Cooperative Extension, 26 Legion Drive, Valhalla, NY, 10595

Claves de Información sobre el Entrenamiento

Requisitos de La "Oficina de Servicios para los Niños y la Familia del Estado de New York" (OCFS): Cada dos años se tienen que completar 30 horas de entrenamiento. 15 horas de esas 30 horas se deben tomar durante los seis primeros meses después de obtener la licencia/registro o durante los seis primeros meses de empleo de las personas que trabajan en dichos programas.

La descripción de los tópicos de entrenamiento requeridos por OCFS y CDA están incluidos en el entrenamiento.

CERTIFICADOS
Los certificados que el Council da para cualquier tipo de entrenamiento, incluye los tópicos descritos en números.
Se darán estos certificados sólo si el participante llega a tiempo y se queda por toda la clase.
Cada participante recibirá su certificado al final de la clase si la inscripción y el pago han sido hechos antes de la clase. Si el participante tiene un balance negativo con nuestra oficina, no recibirá su certificado.

OCFS Categorías de Entrenamiento:
1. Desarrollo Infantil
2. Nutrición & Salud
3. Desarrollo del Programa
4. Seguridad (incluyendo comunicación entre padres de familia y proveedoras)
5. Negocios y Manejo de Archivos
6. Prevención & Abuso Infantil
7. Regulaciones referentes al Cuidado Infantil
8. Regulaciones referentes al abuso infantil
9. Síndrome del niño sacudido (no es obligatorio para los programas de Edad Escolar)

"CDA" Áreas Funcionales relacionadas con los seis objetivos de CDA:
1. Seguridad
2. Salud
3. Aprendizaje
4. Ambiente Físico
5. Cognición
6. Comunicación
7. Creatividad
8. "Self"
9. Social
10. Guías
11. Familias
12. Manejo del Programa
13. Profesionalismo

CEUs (Unidades Continuas de Educación) serán otorgadas sólo en entrenamientos que son parte de "tracks".

Modalidad/Edad: **FG** = Proveedoras Registradas y de Grupo   **C** = Centros   **SA** = Edad Escolar
IT = Infantes/Párvulos   **PS** = Pre-escolares   **D** = Directores/supervisores
P = Padres de Familia   **LE** = Legalmente Exentas   **ALL** = Todas las Audiencias

Sitios de Entrenamiento: Los entrenamientos se hacen en los siguientes sitios:
Scarsdale – Child Care Council of Westchester, 313 Central Park Avenue, Scarsdale, NY 10583
Mt. Kisco – Mount Kisco Day Care Center, 95 Radio Circle, Mt. Kisco, NY 10549
Valhalla – Cornell Cooperative Extension, 26 Legion Drive, Valhalla, NY, 10595

See Descriptions of Trainings & Special Training Packages on Pages 11-25

Date	Time	Location	Modality - Age	OCFS Cat-egories	CDA Areas	Code	Training
Saturday Sept. 8	9:00 AM – 6:00 PM	CCCW	All	2, 4, 5, 7	1, 2	20908	Medication Administration Training (MAT)
Saturday Sept. 8 & 15	9:00 AM – 5:00 PM	CCCW	F, G ONLY - All	2, 4, 5, 6, 7, 8, 9	1, 2, 12	31221	Health & Safety Training (Part 1 & 2)
Wednesday Sept. 12	10:00 AM – 12:00 PM	CCCW	F - All	5	12	N/A	Family Child Care Start-Up Information Session
Wednesday Sept. 12	6:30 PM – 9:00 PM	CCCW	All	1, 6, 8, 9	1, 2, 12	22032	Child Abuse Identification & Prevention, Including Shaken Baby Syndrome *Part of 15hr, 10hr & 5hr package deals*
Thursday Sept. 13	6:30 PM – 8:30 PM	CCCW	All	1, 2, 3, 4	2, 3, 5, 6, 8, 10	22016	Understanding Learning Differences - Why is This So Difficult For Me? *See Working with Special Needs Training Track*
Saturday Sept. 15	9:00 AM – 4:00 PM	CCCW	All	2, 3, 4	1, 2	22028	Heartsaver CPR with AED & Heartsaver First Aid
Tuesday Sept. 18	1:00 PM – 3:00 PM	CCCW	C - IT, PS	3, 5	12, 13	22001	Paperwork 101: Child Care Center Business Record Mainte-nance and Management *See Director & Administrator Training Track*
Tuesday Sept. 18	6:30 PM – 8:00 PM	CCCW	F, G – All	2, 5	2, 12	N/A	CACFP
Wednesday Sept. 19	10:00 AM – 12:00 PM	CCCW	SA	1, 3, 4	N/A	22012	Starting Your School Year Off Right: What School Age Staff Need to Know *See School Age Training Kits*
Saturday Sept. 22	9:30 AM – 12:00 PM	CCCW	All	1, 2, 3	2, 12	22033	Building Brains: How Everyday Experiences Matter *Part of a 15hr package deal*
Thursday Sept. 27	6:30 PM – 8:30 PM	CCCW	F, G - All	1, 3	3, 12	22018	Creative Spaces = Caring & Learning Places *See Family & Group-Family Child Care Training Track*
Saturday Sept. 29	9:30 AM – 11:30 AM	CCCW	F, G, C - IT	1, 3	5, 6, 8, 9	22004	Little Hands, Little Artists: It's All About the Process *See Infant & Toddler Training Track*
Wednesday Oct. 3	10:00 AM – 12:00 PM	CCCW	All	3, 5	12, 13	22021	What is Technical Assistance? How Can It Help Your Program *See Quality Improvement Training Track*

Date	Time	Location	Modality - Age	OCFS Categories	CDA Areas	Code	Training
Thursday Oct. 11	6:30 PM – 9:00 PM	Mt. Kisco Day Care Center	All	1, 6, 8, 9	1, 2, 12	22040	Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Saturday Oct. 13 & 20	9:00 AM – 5:00 PM	CCCW	F, G ONLY-All	2, 4, 5, 6, 7, 8, 9	1, 2, 12	31222	Health & Safety Training (Part 1 & 2)
Tuesday Oct. 16	10:30 AM – 1:30 PM	CCCW	All	3, 5, 7	12, 13	22002	It's All About Relationships: A Reflective Approach to Staff Supervision *See Director & Administrator Training Track*
Tuesday Oct. 16	6:30 PM – 8:00 PM	CCCW	F, G – All	2, 5	2, 12	N/A	CACFP
Wednesday Oct. 17	10:00 AM – 12:00 PM	CCCW	F – All	5	12	N/A	Family Child Care Start-Up Information Session
Thursday Oct. 18	6:45 PM – 9:15 PM	Valhalla		SUNY Videoconference New York State OCFS			Nurturing Creativity during the School-Age Years
Saturday Oct. 20	9:00 AM – 6:00 PM	CCCW	All	2, 4, 5, 7	1, 2	21020	Medication Administration Training Courses (MAT)
Monday, Oct. 22	6:30 PM – 9:00PM	CCCW	C, F, G - IT, PS	1, 3, 4	3, 5, 6, 11	22043	Born Learning: Teachable Moments for Children Ages Birth - 5
Wednesday Oct. 24	10:00 AM – 12:00 PM	CCCW	SA	1, 3	N/A	22013	I Need Help! Homework Assistance in Your School Age Program. See *School Age Training Kits*
Wednesday Oct. 24	6:30 PM – 8:30 PM	CCCW	F, G, C - PS	1, 3, 4	5, 6, 8, 9	22007	Getting Parents On Board: Advocating for a Play Based Curriculum. See *Preschool Training Track*
Friday Oct. 26	10:00 AM – 12:00 PM	CCCW	SA	5	12	N/A	School Age Child Care Start-Up Information Session
Saturday Oct. 27	9:00 AM – 4:00 PM	CCCW	All	2, 3, 4	1, 2	22029	Heartsaver CPR with AED & Heartsaver First Aid
Saturday Oct. 27	9:30 AM – 11:30 AM	CCCW	F, G - All	1, 2, 3, 4	2, 3, 5, 6, 8, 10	22020	Mix it Up! Working with Mixed Age Groups *See Family & Group-Family Child Care Training Track*
Saturday Nov. 3 &10	9:00 AM – 5:00 PM	CCCW	F, G	2, 4, 5, 6, 7, 8, 9	1, 2, 12	31223	Health & Safety Training (Part 1 & 2)
Saturday Nov. 3	9:00 AM – 6:00 PM	CCCW	All	2, 4, 5, 7	1, 2	21103	Medication Administration Training (MAT)
Saturday Nov. 3	9:30 AM – 12:00 PM	CCCW	All	1, 2, 3	2, 4, 12	22039	Growing Up a Healthy Weight: Preventing Obesity Among Children Part of 15hr & 10hr package deals
Wednesday Nov. 7	6:30 PM – 8:30 PM	CCCW	F, G - All	1, 3, 5	3, 12, 13	22022	Standing Out in a Crowd: Becoming Accredited as a Family Child Care Provider See Quality Improvement Training Track
Thursday Nov. 8	6:30 PM – 8:30 PM	CCCW	F, G, C, PS	1, 3	5, 6, 8, 9	22008	How Blocks Stack Up: The Value of Block Play in the Early Years See Preschool Training Track

Date	Time	Location	Modality - Age	OCFS Categories	CDA Areas	Code	Training
Wednesday Nov. 14	10:00 AM – 12:00 PM	CCCW	F - All	5	12	N/A	Family Child Care Start-Up Information Session
Wednesday Nov. 14	6:30 PM – 9:00 PM	CCCW	All	3, 4	6, 11	22042	It's a Team Effort: Partnering with Parents Part of a 15 hr package deal
Thursday Nov. 15	6:45 PM – 9:15 PM	Valhalla	SUNY Videoconference New York State OCFS				Emergency Preparedness
Saturday, Nov. 17	9:30 AM – 12:00 PM	CCCW	All	1, 6, 8, 9	1, 2, 12	22036	Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Wednesday Nov. 28	10:00 AM – 12:00 PM	CCCW	SA	1, 3, 4	N/A	22014	Almost Home: Creating an Inviting School Age Environment See School Age Training Kits
Wednesday Nov. 28	6:30 PM – 8:30 PM	CCCW	F, G - All	1, 3, 5	3, 12, 13	22023	Using the FCCERS (Family Child Care Environment Rating Scale) to Enhance Quality in Your Program See Quality Improvement Training Track
Thursday Nov. 29	6:30 PM – 9:00 PM	Mt. Kisco Day Care Center	All	2, 4, 5, 7	1, 2, 12	22041	Know Your Regs! Understanding the NY State OCFS Regulations
Saturday Dec. 1 & 8	9:00 AM – 5:00 PM	CCCW	F, G ONLY - All	2, 4, 5, 6, 7, 8, 9	1, 2, 12	31224	Health & Safety Training (Part 1 & 3)
Saturday Dec. 1	9:00 AM – 6:00 PM	CCCW	All	2, 4, 5, 7	1, 2	21201	Medication Administration Training (MAT)
Wednesday Dec. 5	10:00 AM – 12:00 PM	CCCW	All - SA	5	12	N/A	School Age Child Care Start-Up Information Session
Wednesday Dec. 5	6:30 PM – 9:00 PM	CCCW	All	2, 4, 5, 7	1, 2, 12	22037	Know Your Regs! Understanding the NY State OCFS Regulations. Part of 15hr, 10hr & 5hr package deals
Thursday Dec. 6	6:30 PM – 8:30 PM	CCCW	F, G, C - PS	1, 3, 4	1, 2, 8, 9, 10	22009	An Emotionally Responsive Approach to Behavior Management. See Preschool Training Track
Monday Dec. 10	6:30 PM – 9:00 PM	CCCW	C, F, G - IT, PS	1, 3, 4	3, 5, 6, 11	22044	Born Learning: Born Learning: Teachable Moments for Children Ages Birth - 5
Tuesday Dec. 11	1:00 PM – 3:00 PM	CCCW	All	2, 3	12	22003	Stress Management for Directors & Administrators of Child Care Programs. See Director & Administrative Training Track
Wednesday Dec. 12	6:30 PM – 8:30 PM	CCCW	F, G, C – IT	1,3	8, 9, 10	22006	It's Mine! Toddlers and their Challenging Behaviors See Infant & Toddler Training Track
Wednesday Dec. 12	10:00 AM – 12:00 PM	CCCW	F - All	5	12	N/A	Family Child Care Start-Up Information Session
Wednesday Dec. 12	10:00 AM – 12:00 PM	CCCW	SA	1, 3	N/A	22015	Fostering a Sense of Wonder: How to Design and Implement Science in Your School Age Program See School Age Training Kits
Saturday Dec. 15	9:00 AM – 4:00 PM	CCCW	All	2, 3, 4	1, 2	22031	Heartsaver CPR with AED & Heartsaver First Aid
Tuesday Dec. 18	6:30 PM – 8:00 PM	CCCW	F, G - All	2, 5	2, 12	N/A	CACFP

SEPTIEMBRE – DICIEMBRE 2-12 ENTRENAMIENTO

See Descriptions of Trainings & Special Training Packages on Pages 31-33

Fecha	Tiempo	Modalidad - Edad	OCFS categorías	CDA áreas	Código	Entrenamiento
Martes Septiembre 4	10:00 AM - 12:30 PM	F, G - Todas	5	12	N/A	Sesión de Información: Cuidado Infantil Familiar
Sábado Septiembre 29	9:00 AM - 11:30 AM	F, G - Todas	1, 8	8, 10	22050	Nuestros niños y sus Temperamentos
Sábado Septiembre 29	12:00 AM – 2:30 PM	Todas	1, 6, 8, 9	1, 2, 12	22051	Observación y Comunicación referente a Abuso Infantil/ Síndrome del Niño Sacudido
Sábado Octubre 6	9:00 AM – 11:30 AM	F, G – Todas	1, 3	5, 12	22052	Desarrollo de conceptos matemáticos
Sábado Octubre 6	12:00 PM – 2:30 PM	F, G – Todas	2, 4, 5, 7	1, 2, 12	22053	Miremos algunos casos a la luz de las regulaciones
Sábado Octubre 13	9:00 AM – 4:00 PM	Todas	2, 3, 4	1, 2	22056	Resucitación Cardiopulmonar "CPR" (se incluye el manejo de un dispositivo automático y externo (AED) para ayudar a pacientes en riesgo de paro súbito cardiaco) & Primeros Auxilios
Sábado Octubre 20 & Octubre 27	9:00 AM – 5:00 PM	Solamente para F & G	2,4, 5, 6, 7, 8, 9	1, 2, 12	41241	Capacitación en Salud y Seguridad (Health & Safety Training)
Martes Noviembre 6	10:00 AM - 12:30 PM	F, G	5	12	N/A	Sesión de Información: Cuidado Infantil Familiar
Sábado Noviembre 10	9:00 AM - 11:30 AM	F, G - Todas	3, 5, 7	12	22054	Hagamos nuestro propio presupuesto
Sábado Noviembre 10	12:00 PM - 2:30 PM	F, G - Todas	1, 3	12	22055	Actividades para niños de edad escolar
Sábado Diciembre 1	9:00 AM – 4:00 PM	Todas	2, 3, 4	1, 2	22057	Resucitación Cardiopulmonar "CPR" (se incluye el manejo de un dispositivo automático y externo (AED) para ayudar a pacientes en riesgo de paro súbito cardiaco) & Primeros Auxilios
Sábado Diciembre 8 & Diciembre 15	9:00 AM – 5:00 PM	Solamente para F & G	2, 4, 5, 6, 7, 8, 9	1, 2, 12	41242	Capacitación en Salud y Seguridad (Health & Safety Training)

The Director & Administrator Training Track

A series of trainings designed specifically to support
directors and administrators of programs that serve
infants, toddlers, preschool and/or school age children
Lunch will be provided!
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Attend ALL THREE Trainings – receive 7 hours of training & 0.7 CEUs
Attend ONE Training – receive 2.0 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $50 for ALL THREE
Cost for Non - Members: $25 PER session OR $60 for ALL THREE
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Tuesday, September 18, 1:00pm – 3:00pm

Paperwork 101: Center Business Record Maintenance and Management
Record keeping and proper documentation is an integral part of any child care program.   In this
workshop, center programs will learn how to set up and implement efficient record keeping and
documentation systems to ensure regulations are met and the program runs smoothly**.**
> **Modality - Age**: C – IT, PS
> **Training Categories** (OCFS 3, 5) (CDA 12, 13)
> **Trainer:** Carmelita Bota, Early Childhood Consultant
> **Code:** 22001

Tuesday, October 16, 10:30am – 1:30pm

It's All About Relationships: A Reflective Approach to Staff Supervision
This workshop will focus on a style of supervision which is based upon reflection, collaboration, and
regularity. Participants will identify ways to initiate and foster a reflective process that enhances their
staff's learning and professional development within an honest and trusting supervisory relationship.
> **Modality - Age:** ALL
> **Training Categories:** (OCFS 3, 5, 7) (CDA 12, 13)
> **Trainers:** Donna Morrison, Early Childhood Director, The Guidance Center of Westchester &
> Janet Donat, Child Development Specialist, Family Services of Westchester
> **Code:** 22002

Tuesday, December 11, 1:00pm – 3:00pm
Stress Management for Directors & Administrators of Child Care Programs
The child care business is a rewarding and enjoyable career, yet at the same time, the associated
stress and demands of the job can affect your physical and emotional well-being. Learn some strategies
in looking after yourself by managing stress, and learn how to restore a sense of balance in your career
and personal life.
> **Modality** - **Age:** ALL
> **Training Categories**: **(**OCFS 2, 3) (CDA 12)
> **Trainers:** Donna Morrison, Early Childhood Director, The Guidance Center of Westchester &
> Janet Donat, Child Development Specialist, Family Services of Westchester
> **Code:** 22003

Symbol Key: ⭐ = Assist with QUALITYstarsNY   🆕 = New Training   ⬅ = Assist with Accreditation

The Infant & Toddler Training Track

A series of trainings designed specifically for
Infant and Toddler child care professionals
working with children birth - 3 years of age

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Attend ALL THREE Trainings – receive 6 hours of training & 0.6 CEUs
Attend ONE Training – receive 2.0 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $50 for ALL THREE
Cost for Non - Members: $25 PER session OR $60 for ALL THREE

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Saturday, September 29, 9:30am – 11:30am

Little Hands, Little Artists: It's All About the Process

Infants and toddlers love using their senses to play and explore their world. Exploring art through process oriented experiences provides infants and toddlers optimal opportunities for learning. In this workshop, participants will learn about the importance of process art. We will look at ways to create appropriate art experiences for infants and toddlers.
Modality - Age: F, G, C - IT
Training Categories: (OCFS 1, 3) (CDA 5, 6, 8, 9)
Trainer: Sara Frontera, Assistant Director, Virginia Marx Children's Center
Code: 22004

Wednesday, October 10, 6:30pm – 8:30pm

Language Learning for Infants & Toddlers

Watching an infant gradually gain language is always exciting. The caregiver plays an important role as she/he encourages each child's coos, babbles, and words during both play and routines. In this training we will discuss how to support language development and how to set up a language-rich environment.
Modality - Age: F, G, C - IT
Training Categories: (OCFS 1, 3) (CDA 5, 6, 8, 9)
Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW
Code: 22005

Wednesday, December 12, 2012, 6:30pm – 8:30pm

It's Mine! Toddlers and their Challenging Behaviors

Why do toddlers bite, grab, and say, "NO"? Infants and toddlers engage in challenging behaviors as a way of communicating their unmet needs. This training will help child care providers recognize, understand, and develop responses to challenging behaviors.
Modality - Age: F, G, C - IT
Training Categories: (OCFS 1, 3) (CDA 8, 9, 10)
Trainer: Laura Cleare, Infant Toddler Specialist, CCCW
Code: 22006

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥 = New Training   ⬅ = Assist with Accreditation

The Preschool Training Track

A series of trainings designed specifically for
Preschool child care professionals
working with children 2.9 – 5 years of age

Attend ALL THREE trainings – receive 6 hours of training & 0.6 CEUs
Attend ONE training – receive 2 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $50 for ALL THREE
Cost for Non - Members: $25 PER session OR $60 for ALL THREE

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Wednesday, October 24, 6:30pm – 8:30pm ⬅

Getting Parents On Board: Advocating for a Play Based Curriculum
"Will my child be ready for kindergarten? "But they are just playing!" These are the questions that early educators hear every day. In this workshop, preschool teachers and child care providers will learn how to speak about, document, and demonstrate the importance of play and developmentally appropriate practice in ways that parents can understand.

> **Modality - Age:** F, G, C - PS
> **Training Categories:** (OCFS 1, 3, 4) (CDA 5, 6, 8, 9)
> **Trainer:** Dana C. Doyle, Professional Development Coordinator, CCCW
> **Code:** 22007

Thursday, November 8, 6:30pm – 8:30pm ⬅

How Blocks Stack Up: The Value of Block Play in the Early Years
Come join the fun and jump on the block bandwagon! In this hands-on workshop, participants will learn how to set-up their block areas, and use blocks in their preschool program to nurture and extend valuable learning. Participants will also learn how to speak about the importance of block play, with parents.

> **Modality - Age:** F, G, C - PS
> **Training Categories:** (OCFS 1, 3) (CDA 5, 6, 8, 9)
> **Trainer:** Dana C. Doyle, Professional Development Coordinator, CCCW
> **Code:** 22008

Thursday, December 6, 6:30pm – 8:30pm ⬅

An Emotionally Responsive Approach to Behavior Management
In this interactive workshop participants will learn how to look at challenging behaviors from an emotional and developmental perspective. This workshop will also provide early childhood educators/child care providers "tools" to observe children, and techniques to intervene and design curriculum that is responsive to emotional and cognitive development. This workshop is for professionals working with PRESCHOOL age children 2.9 yrs. – 5 yrs. ONLY.

> **Modality - Age:** F, G, C - PS
> **Training Categories:** (OCFS 1, 3, 4) (CDA 1, 2, 8, 9, 10)
> **Trainer:** Dana C. Doyle, Professional Development Coordinator, CCCW
> **Code:** 22009

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥New! = New Training   ⬅ = Assist with Accreditation

The School Age Training Track

A series of trainings designed specifically for
School Age and child care professionals working with children 5+

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Attend <u>BOTH</u> Trainings – receive 4 hours of training & 0.4 CEUs
Attend ONE Training – receive 2.0 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $35 for BOTH
Cost for Non - Members: $25 PER session OR $45 for BOTH

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Wednesday, October 10, 10:00am – 12:00pm
School Age Regulations: The Foundation of Quality
This workshop offers a fun and interesting way to get to know the contents of the NYS OCFS
school age child care regulations.
>   **Modality - Age:** SA
>   **Training Categories:** (OCFS 2, 4, 5, 7)
>   **Trainer:** Susan Edelstein, Director, ISACC, CCCW
>   **Code:** 22010

Tuesday, December 4, 6:30pm – 8:30pm
Bullies, Victims and Bystanders:
How to Raise a Child's Awareness of the Effects of Bullying
In this hands-on and interactive workshop, participants will learn the basics of identifying bullying, its
early signs, and the effects it has on the people around them. Included in this workshop will be
participatory scenarios to help participants secure their understanding of this serious and growing issue.
Participants will also make game boards to take back to their programs that will assist in opening up
awareness and discussion with the children in their care.
>   **Modality - Age:** SA
>   **Training Categories:** (OCFS 1, 3, 4)
>   **Trainer:** Dana C. Doyle, Professional Development Coordinator, CCCW & Norman Friedman,
>   Former Executive Director of Hawthorne Cedar Knolls Residential Treatment Center
>   **Code:** 22011

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥New! = New Training   ⬅ = Assist with Accreditation

School Age Training Kits

The CCCW/ISACC Training Kit workshops are designed to give child care professionals who work with school age children an additional resource to train program staff.

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See cost for individual sessions below.
OR take ALL FOUR workshops WITH the kit rental for
ONLY $225 for a $51 SAVINGS!

IF REGISTERING ONLINE for the entire track, click on "School Age Training Kit Track."
For individual trainings in this track, please find the title of the training on pages 7-9.

Wednesday, September 19, 10:00am – 12:00pm

Starting Your School Year Off Right: What School Age Staff Need to Know
This training will explore a variety of topics and best practices that are important for new staff to know in order to be successful in working with school age children.
> **Modality** – **Age:** SA
> **Training Categories**: 1, 3, 4
> **Cost:** $69 Workshop and Training Kit Rental: $35 Workshop Only
> **Code:** 22012

Wednesday, October 24, 10:00am – 12:00pm
I Need Help! Homework Assistance in Your School Age Program
This training will explore different types of homework assistance and will assist program staff to determine which type of homework assistance best meets the needs of their children and families.
> **Modality - Age:** SA
> **Training Categories:** 1, 3
> **Cost:** $69 Workshop and Training Kit Rental; $35 Workshop Only
> **Code:** 22013

Wednesday, November 28, 10:00am – 12:00pm

Almost Home: Creating an Inviting School Age Environment
This training will allow participants to discover the reasons for designing indoor environments that create opportunities for children to engage in a wide variety of activities. The participants will redesign their program environment using templates.
> **Modality - Age:** SA
> **Training Categories:** 1, 3, 4
> **Cost:** $69 Workshop and Training Kit Rental; $35 Workshop Only
> **Code:** 22014

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Wednesday, December 12, 10:00am – 12:00pm
Fostering a Sense of Wonder: How to Design and Implement Science in Your School Age Program
This training is designed to guide school age providers in designing and implementing science learning into the school age program. A quality science program starts with the child and the world around them.
> **Modality - Age:** SA
> **Training Categories**: 1, 3
> **Cost:** $69 Workshop and Training Kit Rental; $35 Workshop Only
> **Code:** 22015

New!

Trainer for all four sessions: Mary Ann Brendler, Quality Improvement Specialist, CCCW

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥New! = New Training   ⬅ = Assist with Accreditation

Working with Special Needs Training Track

A series of trainings designed specifically for
child care professionals working with children of varying abilities
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Attend <u>BOTH</u> Trainings – receive 4 hours of training & 0.4 CEU
Attend ONE Training – receive 2.0 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $35 for BOTH
Cost for Non - Members: $25 PER session OR $45 for BOTH

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Thursday, September 13, 2012, 6:30pm – 8:30pm
Understanding Learning Differences - Why is This So Difficult For Me?
Come inside the world of children with special needs. What is it like to have a learning difference? If you know, you will be better able to help children. View the file *F.A.T. City – How Difficult Can This Be?*
Understand the experiences and challenges of our students. You will
be changed as a teacher and a person.
        Modality - **Age:** ALL
        Training Categories: (OCFS 1, 2, 3, 4) (CDA 2, 3, 5, 6, 8, 10)
        Trainer: Idie Benjamin, Director, Professional Development, CCCW
        Code: 22016

Saturday, October 6, 9:30am – 12:00pm
Working with Children with Special Needs
Caring for a child with special needs is both rewarding and challenging. In this training we will discuss how to observe all children in your program so that you monitor their development; we will review concerns ("red flags") about a child's development and how best to approach families with your concerns.
        Modality - Age: ALL
        Training Categories: (OCFS 1, 2, 3, 4) (CDA 2, 3, 5, 6, 8,10)
        Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW
        Code: 22017

Symbol Key: ⭐ = Assist with QUALITYstarsNY   **New!** = New Training   ⬅ = Assist with Accreditation

Family & Group-Family Child Care Training Track

A set of trainings designed specifically for
Family & Group/Family child care professionals

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Attend ALL THREE Trainings – receive 6 hours of training & 0.6 CEUs
Attend ONE Training – receive 2.0 hours of training & 0.2 CEUs

Cost for CCCW Members: $20 PER session OR $50 for ALL THREE
Cost for Non - Members: $25 PER session OR $60 for ALL THREE

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Thursday, September 27, 6:30pm – 8:30pm
Creative Spaces = Caring & Learning Places
In family and group family child care settings, it is important that the environment promotes the comfortable feeling of home while also supporting children's needs and maximizing their learning experiences. Discover the many ways your home can provide comfortable places where children love to be and love to learn.

> **Modality - Age:** F, G – ALL
> **Training Categories:** (OCFS 1, 3) CDA 3, 12)
> **Trainer:** Laura Cleare, Infant Toddler Specialist, CCCW
> **Code:** 22018

Saturday, October 6, 9:30am – 12:00pm
Working with Children with Special Needs
Caring for a child with special needs is both rewarding and challenging. In this training we will discuss how to observe all children in your program so that you monitor their development; we'll review concerns ("red flags") about a child's development; and how best to approach families with your concerns.

> **Modality - Age:** ALL
> **Training Categories:** (OCFS 1, 2, 3, 4) (CDA 2, 3, 5, 6, 8, 10)
> **Trainer:** Miriam Kerness, Infant Toddler Regional Coordinator, CCCW
> **Code:** 22019

Saturday, October 27, 9:30am – 11:30am
Mix it Up! Working with Mixed-Age Groups
Family and group family child care home settings provide opportunities for several different age groups to be cared for at the same time. Most experts agree there are many benefits to this type of child care. Join us as we look at the unique set of challenges and benefits when caring for children in mixed-age groups.

> **Modality - Age:** F, G - ALL
> **Training Categories:** (OCFS 1, 2, 3, 4) (CDA 2, 3, 5, 6, 8,10)
> **Trainer:** Laura Cleare, Infant Toddler Specialist, CCCW
> **Code:** 22020

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥New! = New Training   ⬅ = Assist with Accreditation

Quality Improvement Training track

QUALITYstarsNY
a winning beginning for all our children

This training track is designed for family/group-family programs, and child care centers, to prepare for QUALITYstarsNY

Wednesday, October 3, 10:00am – 12:00pm
What is Technical Assistance? How Can It Help Your Program?
What is "technical assistance"? What services does the Child Care Council of Westchester offer?
In this training, learn all about technical assistance opportunities for center based, school-age,
and family-based programs.

New!
Modality – Age: ALL
Training Categories: (OCFS 3, 5) (CDA 12, 13)
Trainer: Laura Cleare, Infant Toddler Specialist, CCCW
Cost: $30 members, $40 non-members
Code: 22021

Wednesday, November 7, 2012, 6:30pm – 8:30pm
Standing out in a Crowd: Becoming Accredited as a Family Child Care Provider
Accreditation says that a program is of high quality. It is awarded by the National Association for Family Child
Care (NAFCC). This session will introduce the NAFCC Accreditation and the steps to achieve it.

New!
Modality - Age: F, G - ALL
Training Categories: (OCFS 1, 3, 5) (CDA 3, 12, 13)
Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW
Cost: $30 members, $40 non-members
Code: 22022

Tuesday, November 13, 6:30pm – 8:30pm
Using the ECERS (Early Childhood Environment Rating Scale)
to Enhance Quality in Your Program
The ECERS is a tool that a Director, Education Coordinator, or teacher in a center-based program can use
to assess and improve the quality of a preschool classroom. It also gives a roadmap to use as staff work
towards specific goals. Programs participating in QUALITYstarsNY can gain points for attending this workshop
and use the rating scale as a tool for self-assessment. Through discussion and video observations, participants
learn how this tool works and practice scoring.
Modality - Age: C - PS
Training Categories: (OCFS 1, 3, 5) (CDA 3, 12, 13)
Trainer: Mary Ann Brendler, Quality Improvement Specialist, CCCW
Cost: $30 members, $40 non-members
Code: 22024

Wednesday, November 28, 6:30pm – 8:30pm
Using the FCCERS (Family Child Care Environment Rating Scale)
to Enhance Quality in Your Program
The FCCERS is a tool that a family and group family owner/operator and staff can use to assess and
improve the quality of their program. It also gives a roadmap to use as staff work toward specific goals. Programs
participating in QUALITYstarsNY can gain points by attending this workshop and using the FCCERS as a
self-assessment tool. Through explanation and video clips, we'll learn how this tool works, and practice scoring.
Modality - Age: F, G - ALL
Training Categories: (OCFS 1, 3, 5) (CDA 3, 12, 13)
Trainer: Laura Cleare, Infant Toddler Specialist, CCCW
Cost: $30 members, $40 non-members
Code: 22023

Symbol Key: ⭐ = Assist with QUALITYstarsNY   💥New! = New Training   ⬅ = Assist with Accreditation

15 hour Training Package Deal

CCCW MEMBERS: ALL SIX trainings for ONLY $150!
NON-MEMBERS: ALL SIX trainings for ONLY $180
CODE: 22025 (for entire package deal)

Wednesday, September 12, 6:30pm – 9:00pm
Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Understand your responsibility as a mandated reporter; learn how, when, and why to report suspected child abuse or neglect to the State Central Register. Shaken Baby Syndrome, a form of child abuse, will also be discussed.
    Modality/Age: ALL
    Training Categories: (OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
    Trainer: Dana C. Doyle, Professional Development Coordinator, CCCW

Saturday, September 22, 9:30am – 12:00pm
Building Brains: How Everyday Experiences Matter
What is happening inside children's brains as they play, laugh, eat, coo, talk, exercise, and spend their day with you? Early experiences that a child has actually shape the brain, affecting success in school and in life. In this training we will discuss how to support the healthy brain development of children you care for.
    Modality/Age: ALL
    Training Categories: (OCFS 1, 2, 3) (CDA 2, 12)
    Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW

Wednesday, October 3, 6:30pm – 9:00pm
Celebrate! Observing Holidays in Developmentally Appropriate Ways
Holidays can be a wonderful way for children to learn about traditions and values. How can we celebrate in appropriate and culturally sensitive ways?   Learn creative ways to celebrate holidays and partner with families. We will discuss holidays and celebrations large and small and how to decide what to celebrate.
    Modality – Age: ALL
New!   **Training Categories:** (OCFS 1, 3, 4) (CDA 11, 12)
    Trainer: Idie Benjamin, Director, Professional Development, CCCW

Saturday, November 3, 9:30am – 12:00pm
Growing Up a Healthy Weight: Preventing Obesity Among Children
Childhood obesity is a local, state, and national epidemic. How can we create a healthier environment for children, when one in five children are considered overweight? Learn about what you can do to prevent health risks from developing and discuss strategies to support healthy choices for children's growing bodies.
    Modality/Age: ALL
New!   **Training Categories:** (OCFS 1, 2, 3) (CDA 2, 4, 12)
    Trainer: Marcia Rappaport, Nutrition Consultant

Wednesday, November 14, 6:30pm – 9:00pm
It's a Team Effort: Partnering with Parents
Developing positive relationships with parents is important to providing the best care possible for the children. Learn strategies for partnering with parents including frequent communication and sharing information about their child's experiences and development.
    Modality - Age: ALL
New!   **Training Categories:** (OCFS 3, 4,) (CDA 6, 11)
    Trainer: Laura Cleare, Infant & Toddler Specialist, CCCW

Wednesday, December 5, 6:30pm – 9:00pm
Know Your Regs! Understanding the NY State OCFS Regulations
Get to know the NY State OCFS child care regulations and have fun doing it! Specific regulations pertaining to health and safety will also be discussed.
    Modality - Age: ALL
    Training Categories: (OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
    Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW

Symbol Key: ★ = Assist with QUALITYstarsNY   **New!** = New Training   ⬅ = Assist with Accreditation

10 Hour Training Package Deal

CCCW MEMBERS: ALL FOUR trainings for ONLY $100!
NON-MEMBERS: ALL FOUR trainings for ONLY $130!
CODE: 22026

Wednesday, September 12, 6:30pm – 9:00pm
Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Understand your responsibility as a mandated reporter; learn how, when, and why to report suspected child a abuse or neglect to the State Central Register. Shaken Baby Syndrome, a form of child abuse, will also be discussed.

    Modality/Age: ALL
    Training Categories: (OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
    Trainer: Dana C. Doyle, Professional Development Coordinator

Wednesday, October 3, 6:30pm – 9:00pm ⇐
Celebrate! Observing Holidays in Developmentally Appropriate Ways
Holidays can be a wonderful way for children to learn about traditions and values. How can we celebrate in appropriate ways? What does it mean to be culturally sensitive? How can you partner with families? How do you decide what to celebrate? You will learn creative ways to celebrate holidays. We will discuss holidays and celebrations large and small.

New!
    Modality – Age: ALL
    Training Categories: (OCFS 1, 3, 4) (CDA 1, 11)
    Trainer: Idie Benjamin, Director, Professional Development, CCCW

Saturday, November 3, 9:30am – 12:00pm
Growing Up a Healthy Weight: Preventing Obesity Among Children
Childhood obesity is a local, state, and national epidemic. How can we create a healthier environment for children, when one in five children is considered overweight? Learn about what you can do to prevent health risks discuss strategies to support healthy choices for children's growing bodies.

New!
    Modality/Age: ALL
    Training Categories: (OCFS 1, 2, 3) (CDA 2, 4, 12)
    Trainer: Marcia Rappaport, Nutrition Consultant

Wednesday, December 5, 6:30pm – 9:00pm
Know Your Regs! Understanding the NY State OCFS Regulations
Get to know the NY State OCFS child care regulations and have fun doing it! Specific regulations pertaining to health and safety will also be discussed.

    Modality - Age: ALL
    Training Categories: (OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
    Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW

5 Hour Training Package Deal

CCCW MEMBERS: BOTH trainings for ONLY $50!
NON-MEMBERS: BOTH trainings for ONLY $70!
CODE: 22027

Wednesday, September 12, 6:30pm – 9:00pm
Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Understand your responsibility as a mandated reporter; learn how, when, and why to report suspected child abuse or neglect to the State Central Register. Shaken Baby Syndrome, a form of child abuse, will also be discussed.

    Modality/Age: ALL
    Training Categories: (OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
    Trainer: Dana C. Doyle, Professional Development Coordinator, CCCW

Wednesday, December 5, 6:30pm – 9:00pm
Know Your Regs! Understanding the NY State OCFS Regulations
Get to know the NY State OCFS child care regulations and have fun doing it! Specific regulations pertaining to health and safety will also be discussed.

    Modality - Age: ALL
    Training Categories: (OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
    Trainer: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW

Individual Trainings & Workshops

Child Abuse Identification & Prevention, Including Shaken Baby Syndrome

Understand your responsibility as a mandated reporter; learn how, when, and why to report suspected child abuse or neglect to the State Central Register. Shaken Baby Syndrome, a form of child abuse, will also be discussed.

TWO DATES:
Wednesday, September 12, 6:30pm – 9:00pm
Code: 22032

Saturday, November 17, 9:30am – 12:00pm
Code: 22036

Modality – Age: ALL
Training Categories: (OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
Trainers: Dana C. Doyle, & Idie Benjamin, Professional Development Coordinator & Director
Cost: $30 members, $40 non-members

Family Child Care Start-Up Information Session   *NO COST*

These free sessions provide the basics on family child care and regulations.

Please call (914) 761-3456 ext. 115 to register.

FOUR DATES:
Wednesday, September 12, 10:00am – 12:00 pm
Wednesday, October 17, 10:00am – 12:00 pm
Wednesday, November 14, 10:00am – 12:00 pm
Wednesday, December 12, 10:00am – 12:00 pm

Modality – Age: F - ALL
Training Categories: (OCFS 5) (CDA 12)
Cost: FREE

CACFP

These sessions are open to family and group family child care providers who are enrolled in the Child Care and Adult Care Food Program (CACFP). Please call (914) 761-3456, ext. 110 to register.

FOUR DATES:
Tuesday, September 18, 6:30pm – 8:00pm
Tuesday, October 16, 6:30pm – 8:00pm
Tuesday, November 13, 6:30pm – 8:00pm
Tuesday, December 18, 6:30pm – 8:00pm

Modality – Age: F, G – ALL
Training Categories: (OCFS 2, 5) (CDA 2, 12)
Trainer: Evelyn Copeland, CACFP Specialist, CCCW
Cost: FREE

Building Brains: How Everyday Experiences Matter

What is happening inside children's brains as they play, laugh, eat, coo, talk, exercise, and spend their day with you? Early experiences that a child has actually shape the brain, affecting success in school and in life. In this training we will discuss how to support the healthy brain development of children you care for.

Saturday, September 22, 9:30am – 12:00pm
Code: 22033

Modality – Age: ALL
Training Categories: (OCFS 1, 2, 3) (CDA 2, 12)
Trainers: Miriam Kerness, Infant Toddler Regional Coordinator, CCCW
Cost: $30 members, $40 non-members

New!

Celebrate! Observing Holidays in Developmentally Appropriate Ways

Holidays can be a wonderful way for children to learn about traditions and values. How can we celebrate in appropriate and culturally sensitive ways?   Learn creative ways to celebrate holidays and partner with families. We will discuss holidays and celebrations large and small and how to decide what to celebrate.
Wednesday, October 3, 6:30pm – 9:00pm
Code: 22034
Modality – Age: ALL
Training Categories: (OCFS 1, 3, 4) (CDA 11, 12)
Trainer: Idie Benjamin, Director, Professional Development, CCCW
Cost: $30 members, $40 non-members

Symbol Key: ⭐ = Assist with QUALITYstarsNY   New! = New Training   ⬅ = Assist with Accreditation

Individual Trainings & Workshops

Growing Up a Healthy Weight: Preventing Obesity Among Children

Childhood obesity is a local, state, and national epidemic. How can we create a healthier environment for children, when one in five children is considered overweight? Learn about what you can do to prevent health risks from developing and discuss strategies to support healthy choices for children's growing bodies.

New!

Saturday, November 3, 9:30am – 12:00pm
Code: 22039
Modality/Age: ALL
Training Categories: (OCFS 1, 2, 3) (CDA 2, 4, 12)
Trainer: Marcia Rappaport, Nutrition Consultant
Cost: $30 members, $40 non-members

Know Your Regs! Understanding the NY State OCFS Regulations

New!

Get to know the NY State OCFS child care regulations and have fun doing it! Specific regulations pertaining to health and safety will also be discussed.

TWO DATES:
Thursday, October 4, 6:30pm – 9:00pm
Code: 22035

Wednesday, December 5, 6:30pm – 9:00pm
Code: 22037

Modality - Age: ALL
Training Categories: (OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
Trainer: Idie Benjamin, Director, Professional Development
Cost: $30 members, $40 non-members

School Age Child Care Start-Up Information Session
NO COST

These free sessions provide the basics on school age child care and regulations.
Please call (914) 761-3456 ext. 137 to register.

TWO DATES:
Friday, October 26, 10:00am-12:00pm
Wednesday, December 5, 10:00am-12:00pm

Modality - Age: Open to all modalities interested in opening a SA program
Training Categories: (OCFS 5) (CDA 12)
Cost: FREE

Born Learning: Teachable Moments for Children Ages Birth - 5

Born Learning is a public awareness campaign that helps caregivers and parents explore ways to turn everyday moments into learning experiences for children ages birth – 5. Explore Born Learning material and learn ways to use them with children and families. Co-sponsored by the United Way of Westchester and Putnam, and the Child Care Council of Westchester.

TWO DATES:
Monday, October 22, 6:30pm – 9:00pm
Code: 22043

Monday, December 10, 6:30pm – 9:00pm
Code: 22044

Modality - Age: C, F, G - IT, PS
Training Categories: (OCFS 1, 3, 4) (CDA 3, 5, 6, 11)
Trainer: Idie Benjamin, Director, Professional Development
Cost: $10

It's a Team Effort: Partnering with Parents

New!

Developing positive relationships with parents is important to providing the best care possible for the children. Learn strategies for partnering with parents including frequent communication and sharing information about their child's experiences and development.

Wednesday, November 14, 6:30pm – 9:00pm
Code: 22042

Modality - Age: ALL
Training Categories: (OCFS 3, 4,) (CDA 6, 11)
Cost: $30 members, $40 non-members
Trainer: Laura Cleare, Infant & Toddler Specialist, CCCW

Symbol Key: ⭐ = Assist with QUALITYstarsNY   **New!** = New Training   ⬅ = Assist with Accreditation

Trainings Now Being Offered in Northern Westchester

New!

**Conveniently located at the
Mount Kisco Day Care Center
95 Radio Circle, Mount Kisco, NY 10549**

Child Abuse Identification & Prevention, Including Shaken Baby Syndrome
Understand your responsibility as a mandated reporter; learn how, when, and why to report suspected child abuse or neglect to the State Central Register. Shaken Baby Syndrome, a form of child abuse, will also be discussed.
Thursday, October 11, 6:30pm – 9:00pm
> **Code:** 22040
> **Modality - Age:** ALL
> **Training Categories:** (OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
> **Trainer**: Dana C. Doyle, Professional Development Coordinator, CCCW
> **Cost:** $30 members, $40 non-members

Know Your Regs! Understanding the NY State OCFS Regulations
Get to know the NEW NY State OCFS child care regulations and have fun doing it! Specific regulations pertaining to health and safety will also be discussed.
Thursday, November 29, 6:30pm – 9:00pm
> **Code:** 22041
> **Modality - Age:** ALL
> **Training Categories: (**OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
> **Trainer:** Idie Benjamin, Director, Professional Development
> **Cost:** $30 members, $40 non-members

Symbol Key: ⭐ = Assist with QUALITYstarsNY   **New!** = New Training   ⬅ = Assist with Accreditation

Heartsaver CPR with AED & Heartsaver First Aid Courses

The CPR with AED training will cover the basic techniques of adult, child, and infant CPR, how to use an Automated External Defibrillator (AED), and how to respond to a choking victim. In the First Aid training participants will learn how to manage illnesses and injuries in adults, children, and infants. Topics include First Aid Basics, Medical Emergencies, Injury Emergencies, and Environmental Emergencies. Each participant receives a course completion card for each of the trainings valid for 2 years though the American Heart Association and training certificates from the Child Care Council of Westchester.

Modality/Age: ALL
Training Categories: (OCFS 2, 3, 4) (CDA 1, 2)
Trainer: David A. Cadogan, President, Lifeline Rescue Training
Cost: $95 members, $105 non-members <u>for BOTH CPR & First Aid COMBINED</u>

Fall 2012 Training Dates: ALL classes held on a Saturday from 9:00am – 4:00pm
      Saturday, September 15th CODE: 22028
      Saturday, October 27th   CODE: 22029
      Saturday, November 10th CODE: 22030
      Saturday, December 15th CODE: 22031

Medication Administration Training (MAT) Courses

Child care providers who choose to administer medication to children in a child care setting must take the MAT course. The MAT Course is highly recommended for all child care programs and will cover all regulations for programs that administer medication and programs that only administer emergency medication, including programs that administer Epi Pen® and Asthma medications only.

Modality - Age: ALL
Training Categories: (OCFS 2, 4, 5, 7) (CDA 1, 2)
Training Hours: Receive a total of 8 training hours (9am - 6pm)
Cost: $150 per participant. Grant money is available. Call 1-866-665-5537
or visit **www.ecetp.pdp.albany.edu** and click on the MAT Grant Program.
Trainer: Elissa Guzzardi, Director, Health Services, CCCW

Fall 2012 Training Dates: ALL classes held on a Saturday from 9:00am – 6:00pm
      Saturday, September 8th   CODE: 20908
      Saturday, October 20th   CODE: 21020
      Saturday, November 3rd   CODE: 21103
      Saturday, December 1st   CODE: 21201

TO REGISTER: You MUST read and complete a MAT Course registration form. You can also REGISTER ONLINE or to send payment by fax/mail, you can click on and print <u>REGISTRATION FORM</u> from here.

NEW! Convenient Options: MAT Independent Study Course
is for you if you prefer to learn independently and at you own pace. To get more information regarding the MAT Independent Study or to sign up for Health Care Consultant Services, call 914-761-3456, ext 154.

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15 Hour SUNY Health & Safety Trainings

This is a TWO PART course.
ALL classes are held on a Saturday from 9:00am – 5:00pm.

Attend a 15-HOUR Health & Safety Training and <u>GET A FREE TRAINING COUPON</u>
that can be used for any standard, calendar training at the Council (not including MAT, CPR & First Aid, Conferences, and Special Events). Valid for 90 days!

This course is the 15 hour NY State mandatory training required prior to registration or licensing for family child care or group family child care providers.

Registered or licensed providers, who need training to meet the 30-hour mandatory training requirements, may also attend this course.

EIP funding may be used.   Call (914) 761-3456, ext. 115, to inquire about this training.

Modality - Age: F, G ONLY - ALL
Training Categories: (OCFS 2, 4, 5, 6, 7, 8, 9) (CDA 1, 2, 12)
Cost: $275

Training Dates: 9:00am – 5:00pm
> **Saturday, September 8 & 15**   **CODE:** 31221
> **Trainer:** Sydney Jenkins, Resource & Referral Counselor, CCCW
>
> **Saturday, October 13 & 20**   **CODE:** 31222
> **Trainer:** Miriam Kerness, Infant & Toddler Regional Coordinator, CCCW
>
> **Saturday, November 3 & 10**   **CODE:** 31223
> **Trainer:** Lindsay Tiernan, Registration Coordinator, CCCW
>
> **Saturday, December, 1 & 8**   **CODE:** 31224
> **Trainer:** Jose Leon, Bi-lingual Registrar, CCCW

 DO YOU OR SOMEONE YOU KNOW NEED HEALTH INSURANCE?

 The Child Care Council of Westchester Sponsors   CHILD/FAMILY HEALTH PLUS

 We provide application assistance to those interested in enrolling or renewing in Family Health Plus, Child Health Plus, or Medicaid, publicly funded free or low cost health insurance programs that provide comprehensive health coverage for adults and children. For more information, please call Neondra Navarro-Santos, Child/Family Health Enroller, at (914) 761-3456, ext. 136. PROVIDERS- You can include this flyer in your enrollment package and/or parent handbook so parents are aware that this service to get health insurance is available at the Council.

Additional Opportunity for Professional Development

FREE SUNY VIDEOCONFERENCES in VALHALLA:
The New York State Office for Children and Family Services funds videoconference trainings, which are produced by the SUNY Early Childhood Education and Training Program.

To find out the topics and to register, please call 1-888-399-0549 or visit www.ecetp.pdp.albany.edu/.
Videoconferences are offered at the Cornell Cooperative Extension in Valhalla (26 Legion Drive): Site 668.

Thursday, October 18, 6:45pm – 9:15pm
Nurturing Creativity during the School-Age Years

Thursday, November 15, 6:45pm – 9:15pm
Emergency Preparedness

Upcoming Early Childhood Conferences

2012 NAEYC Annual Conference & Expo
Dates: November 7 – 10, 2012
Location: Atlanta, Georgia
http://www.naeyc.org/conference

ZERO to THREE 27th National Training Institute (NTI)
Dates: November 28 – December 1
Location: Los Angeles, California
www.zttnticonference.org

Early Management Trainings sponsored by the Early Care and Learning Council
230 Washington Ave. Ext., Albany, NY 12203; 518-690-4217
www.earlycareandlearning.org

SAVE THE DATE

Child Care Council of Westchester

INFANT TODDLER CONFERENCE

Caring for the Whole Child

Keynote Speaker: Cindy Bess, Ph.D

3.5 training hours & .35 CEUs

October, 2012
More Details to Come

COMING THIS FALL!

ONLINE TRAINING

Online training courses designed to assist early care providers complete annual training requirements and improve their skills and knowledge.

Earn CEUs for CDA renewal!
Courses and details will be announced soon.

CHILDREN'S RESOURCE CORNER

Want to freshen up your program without spending lots of money?
Offer your children new materials and experiences to encourage learning?

As a Member of the Child Care Council of Westchester, you are invited to use the new Children's Resource Corner which includes:

An extensive supply of educational materials/toys for all ages and stages (Birth-12), for example:

- Puzzles
- Puppets
- Dramatic play materials
- Building and manipulative materials
- Balls and gross/fine motor equipment (water table, scooter, etc.)

Borrowing is easy:
You can borrow up to three items at any one time.
Only one item can be a large piece of equipment.
Access to the Children's Resource Corner is by appointment only.

To schedule an appointment or to learn more about this membership benefit, please contact Dana C. Doyle at (914) 761-3456, ext.113 or danad@cccwny.org. To become a member of the Child Care Council for 2012, go to http://www.childcarewestchester.org/member_join.htm

Additional Services from the Child Care Council of Westchester

START-UP ASSISTANCE
If you are interested in opening a Family Child Care Program or a School Age Child Care Program, we offer Start-Up Information Sessions throughout the year. For information on opening a Family Child Care Program, please call (914) 761-3456, ext. 115. For information on opening a School Age Child Care Program, please call (914) 761-3456, ext. 137. To start a Group Family Program or a Center, please visit the OCFS website: www.ocfs.state.ny.us.

Assistance With Starting a Program

OPENING A CHILD CARE CENTER
If you are interested in or currently in the process of opening a new child care center outside of your home, we offer an information session that will help you in your planning. We also offer technical assistance on how to become licensed by NYS OCFS and how to maintain your license. Please call (914) 761-3456, ext. 108 for more information.

ASSISTANCE WITH REGISTRATION for FAMILY CHILD CARE & SCHOOL AGE PROVIDERS
If you need support in completing an initial or renewal applications, make a technical assistance appointment with your Registrar or call (914) 761-3456, ext. 123 for more information.

For Family & Group Family Providers

CACFP WORKSHOPS
Free sessions are open to Family and Group Family Child Care Providers who are enrolled in the Child Care and Adult Care Food Program (CACFP). All sessions are from 6:30pm-8:00pm at the Council except where otherwise stated. For more information, contact Evelyn Copeland at (914) 761-3456, ext. 167

SUBSIDY SUPPORT SERVICES
Free on-site assistance and training available! Do you have families who receive financial assistance to help pay for child care through the child care subsidy system/DSS. The Council's Subsidy Coordinator is available to come to your site to provide training and assistance in understanding the subsidy program and developing systems to manage your DSS payments. The Subsidy Coordinator will also assist your parents with the application process for child care subsidy. Contact Arlene Leuzzi at 914-761-3456, ext.122 or ArleneL@cccwny.org for more information.

FAMILY/GROUP FAMILY DAY CARE PROVIDER SERVICES
Early childhood specialists are available for free technical assistance for family and group family providers serving both subsidy and non-subsidy families. The specialists can assist providers in many areas, for example, program start-up, creating a curriculum based program, marketing, family engagement and issues related to quality improvement. Some free resources are available. For more information, please contact Idie Benjamin at (914) 761-3456, ext.108 for information.

For Programs Serving Infants & Toddlers

INFANT/TODDLER SERVICES
Infant/Toddler specialists are available for technical assistance (TA) and for programs serving infants and/or toddlers. There is no charge for TA if it is covered by a grant. If not covered, the charge for on-site TA is $75 an hour.

The specialists assist Center, Family, and Group-Family programs in promoting best practices and conducting the Infant/Toddler Environment Rating Scale (ITERS), and the Family Child Care Environment Rating Scale (FCCERS) assessments to improve the quality of your program. For more information, please contact Laura Cleare, Infant/Toddler Specialist at (914) 761-3456, ext. 169 or Miriam Kerness, Infant/Toddler Regional Coordinator at (914) 761-3456, ext. 134.

For Center Based Programs

INFANT/TODDLER SERVICES (see "For Programs Serving Infants and Toddlers")

PRESCHOOL SERVICES
A preschool specialist is available for free technical assistance (TA) and on-site training for programs serving children ages 3-5. There is no charge for TA if it is covered by a grant. If not covered, the charge for on-site TA is $75 an hour.

The specialist assists Center programs in promoting best practices and conducting the Early Childhood Environment Rating Scale (ECERS) assessment to improve the quality of the program. For more information, please contact Mary Ann Brendler (914) 761-3456, ext. 172.

WESTCHESTER EARLY CHILDHOOD DIRECTORS ASSOCIATION MEETINGS
The Network meets every third Tuesday of the month from 1:00 am-3 pm at the Child Care Council in Scarsdale. Contact Howard Milbert at Ossining Children's Center at (914) 941-0230 for details.

For School Age Programs

THE INSTITUTE FOR SCHOOL AGE CHILD CARE (ISACC)
The Institute for School Age Child Care (ISACC) supports organizations, programs and staff in their mission to provide safe, affordable and quality out-of-school time programs for children and youth. Call Susan M. Edelstein, Director, ISACC at (914) 761-3456, ext. 127 for information on technical assistance, specialized training and quality improvement activities.

SCHOOL AGE DIRECTORS NETWORK MEETINGS
The Network meets every third Tuesday of the month from 10:00 am -12 pm at the Child Care Council in Scarsdale. Contact Samantha Mars at (914) 423-5905 ext. 25 for details.

On-Site Trainings

The Child Care Council's Professional Development Department brings training to your staff at your site at a date and time that fits your needs. On-site trainings increase your staff's skills and the quality of care they provide to children while meeting OCFS licensing requirements.

Choose from a variety of available trainings OR request training on a topic of your choice. On-sites are reasonably priced. Membership and multi-booking discounts apply!

If you would like to receive our on-site training brochure, receive additional information, or schedule an on-site training at your center, please contact Dana C. Doyle, Professional Development Coordinator, at (914)761-3456, ext.113.

Quality Improvement Services

TECHNICAL ASSISTANCE (TA)

☐ **Basic Technical Assistance** is done by email, phone, or fax and is limited to less than 1 hour. There is no charge. Basic TA can be used for questions about best practices for child care, business issues, OCFS regulations, program start-up information, training questions, and other information.

☐ **Follow-Up Technical Assistance After Council Trainings –** After attending a training, both basic and on-site TA is available to help bring the learning into your program. There is no cost for basic TA. There is a fee of $75 an hour for on-site TA, unless covered by a grant.

ACCREDITATION SUPPORT for CENTER BASED PROGRAMS
We help center based programs initiate the NAEYC accreditation process and review final documentation to assure that it is accurate and complete. For additional information, please contact Idie Benjamin, Director of Professional Development at (914) 761-3456, ext. 108.

ASSISTANCE WITH QUALITYstarsNY
Many Council trainings can assist your program in preparing for QUALITYstarsNY. Look for the star next to the training's description. For more information about Quality Improvement Services, please contact Idie Benjamin at (914) 761-3456, ext. 108 for information.

CDA – Child Development Associate

INFANT/TODDLER CDA TRAINING
The Infant Toddler CDA class fulfills the 120-hour CDA education requirement. The course is held at the Council from September to June. It is FREE and open to individuals who work with infants or toddlers in a program that serves children subsidized by Westchester DSS. The next course begins in September 2012. For more information, contact Idie Benjamin, Director of Professional Development, at (914) 761-3456, ext 108.

THE ONLINE eCDA FOR INFANT/TODDLER OR PRESCHOOL
The eCDA™ is an online program and hybrid version of the CDA. It combines a 120 hour online course with monthly in-person technical assistance meetings for a total of 164 hours. Participants can choose between an Infant/Toddler or Preschool Center-Based Credential. The course takes 6-7 months and can be started at any time. The cost is $1200 but income-eligible candidates can receive EIP reimbursement. Additional scholarship aide may be available. For more information, contact Idie Benjamin, Director of Professional Development, at (914) 761-3456, ext 108.

Health Care Consultant Service

THE ONLINE eCDA FOR INFANT/TODDLER OR PRESCHOOL
The eCDA™ is an online program and hybrid version of the CDA. It combines a 120 hour online course with monthly in-person technical assistance meetings for a total of 164 hours. Participants can choose between an Infant/Toddler or Preschool Center-Based Credential. The course takes 6-7 months and can be started at any time. The cost is $1200 but income-eligible candidates can receive EIP reimbursement. Additional scholarship aide may be available. For more information, contact Idie Benjamin, Director of Professional Development, at (914) 761-3456, ext 108.

The Child Care Council of Westchester offers a Health Care Consultant Service for OCFS regulated early care and education programs that choose to administer medication. The Health Care Consultant Service includes assistance with:

☐ Developing a health care plan that reflects program specific needs and meets best practice standards
☐ Providing supplemental resource & reference materials
☐ Review and approval of the entire health care plan and other documents related to the program's medication administration policy
☐ Developing medication procedures for your site
☐ At least one site visit with follow-up consultation

For information, contact Elissa Guzzardi at (914) 761-3456, ext. 154

Serie de Entrenamiento en Español

Asista a las 6 clases y obtendrá 15 horas de entrenamiento y 1.5 CEUs

Asista a 1 clase y obtendrá 2.5 horas de entrenamiento y 0.25 CEUs

Valor para Miembros del CCCW: $20 por clase o $100 por las 6 clases

Valor para NO Miembros del CCCW: $25 por clase o $125 por las 6 clases

Sábado, Septiembre 29, 9:00am - 11:30am
Nuestros niños y sus Temperamentos
Los niños(as) reaccionan de diferentes formas a situaciones diarias. Por qué si todos son niños(as) son niños, algunos de ellos/ellas parece que ciertas situaciones les afectan más que a otros?
> **Modalidad - Edad:** F, G - TODAS
> (OCFS 1,3) (CDA 8, 10)
> **Instructora:** Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
> **Código:** 22050

Sábado, Septiembre 29, 12:00pm – 2:30pm
Observación y Comunicación referente a Abuso Infantil/ Síndrome del Niño Sacudido
Cuando observamos, comunicamos no sólo lo que vemos sino lo que pensamos, lo que sentimos y lo que presuponemos. Miremos el proceso de la observación como un reporte imparcial, preciso, conciso y considerado de lo que vemos. También miraremos el síndrome del niño sacudido.
> **Modalidad - Edad:** TODAS
> **Tópicos: (**OCFS 1, 6, 8, 9) (CDA 1, 2, 12)
> **Instructora:** Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
> **Código:** 22051

Sábado, Octubre 6, 9:00am – 11:30am
Desarrollo de conceptos matemáticos
Descripción: Cuáles son las fases que tiene que pasar un niño(a) para desarrollar el razonamiento matemático? Cómo les podríamos ayudar a que estén listos para que manejen conceptos matemáticos?
> **Modalidad - Edad:** F, G - TODAS
> **Tópicos**: (OCFS 1, 3) (CDA 5, 12)
> **Instructora:** Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
> **Código:** 22052

Sábado, Octubre 6, 12:00pm – 2:30pm
Miremos algunos casos a la luz de las regulaciones
Analizando diferentes situaciones miraremos algunas regulaciones. Cómo podríamos cumplir con lo mínimo que exige el Estado o mejor aún, cómo podríamos superar lo que es requerido?
> **Modalidad - Edad:** F, G - TODAS
> **Tópicos:** (OCFS 2, 4, 5, 7) (CDA 1, 2, 12)
> **Código:** 22053

Sábado, Noviembre 10, 9:00am - 11:30am
Hagamos nuestro propio presupuesto
El presupuesto es solo entradas y salidas de dinero? Cuanto estoy devengando y cuanto estoy ahorrando? Cómo podría planear el poder hacer un mayor ahorro? Cómo podría saber si mi negocio es rentable realmente?
> **Modalidad - Edad:** F, G - TODAS
> **Tópicos:** (OCFS 3, 5, 7) (CDA 12)
> **Instructora:** Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
> **Código:** 22054

Sábado, Noviembre 10, 12:00pm - 2:30pm
Actividades para niños de edad escolar
No solo hay que hacer tareas o ver TV. Podemos planear actividades para los niños de edad escolar que les ayude a desarrollar su auto-estima, y habilidades creativas e intelectuales.
> **Modalidad - Edad:** F, G - TODAS
> **Tópicos:** (OCFS 1, 3) (CDA 12)
> **Instructora:** Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
> **Código:** 22055

Clases Individuales

Martes, Septiembre 4, 10:00am - 12:30pm
Sesión de Información: Cuidado Infantil Familiar
Para las personas que están interesadas en obtener su "Registro" como proveedoras de cuidado infantil, estaremos ofreciendo una sesión de información gratuita acerca de diferentes aspectos tales como regulaciones, espacio físico y aspectos financieros. Por favor llame al (914) 761-3456 ext. 124 para registrarse.

      Modalidad - Edad: F, G - TODAS
      Tópicos: (OCFS 5) (CDA 12)
      Instructora: Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
      Costo: Gratis

Sábado, Octubre 20 & 27, 9:00am – 5:00pm
Capacitación en Salud y Seguridad (Health & Safety Training)
El Estado de New York requiere que los(as) proveedores(as) de cuidado infantil tomen este curso de 15 horas antes de recibir su Registro o Licencia. También lo podrían tomar los(as) proveedores(as) que ya teniendo su registro o licencia necesiten horas de entrenamiento para completar las 30 horas que requiere el Estado. La ayuda financiera "EIP" se podría utilizar para pagar el costo de este curso. Llame al (914) 761-3456, ext. 114, para obtener información sobre las fechas disponibles. Además, cuando usted tome este curso recibirá un cupón válido por 90 días para que tome gratuitamente una clase regular en el "Council".

      Modalidad - Edad: Solamente para F & G
      Tópicos: (OCFS 2, 4, 5, 6, 7, 8, 9) (CDA 1, 2, 12)
      Instructora: Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
      Costo: $275
      Código: 41241

Martes, Noviembre 6, 10:00am - 12:30pm
Sesión de Información: Cuidado Infantil Familiar
Para las personas que están interesadas en obtener su "Registro" como proveedoras de cuidado infantil, estaremos ofreciendo una sesión de información gratuita acerca de diferentes aspectos tales como regulaciones, espacio físico y aspectos financieros. Por favor llame al (914) 761-3456 ext. 124 para registrarse.
      Modalidad - Edad: F, G
      Tópicos: (OCFS 5) (CDA 12)
      Instructora: Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
      Costo: Gratis

Sábado, Diciembre 8 & 15, 9:00am – 5:00pm
Capacitación en Salud y Seguridad (Health & Safety Training)
El Estado de New York requiere que los(as) proveedores(as) de cuidado infantil tomen este curso de 15 horas antes de recibir su Registro o Licencia. También lo podrían tomar los(as) proveedores(as) que ya teniendo su registro o licencia necesiten horas de entrenamiento para completar las 30 horas que requiere el Estado. La ayuda financiera "EIP" se podría utilizar para pagar el costo de este curso. Llame al (914) 761-3456, ext. 124, para obtener información sobre las fechas disponibles. Además, cuando usted tome este curso recibirá un cupón válido por 90 días para que tome gratuitamente una clase regular en el "Council".
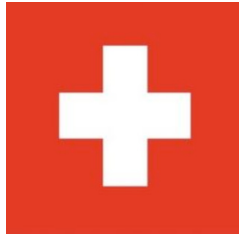   **Modalidad - Edad:** Solamente para F & G
      Tópicos: (OCFS 2, 4, 5, 6, 7, 8, 9) (CDA 1, 2, 12)
      Instructora: Flor Tello, Bilingual Specialist/Health Care Consultant Assistant, CCCW
      Costo: $275
      Código: 41242

Resucitación Cardiopulmonar "CPR" (se incluye el manejo de un dispositivo automático y externo (AED) para ayudar a pacientes en riesgo de paro súbito cardiaco) & Primeros Auxilios

Costo: $95 para miembros, $105 no-miembros por "<u>CPR & Primeros Auxilios</u>"

Resucitación Cardiopulmonar "CPR" (se incluye el manejo de un dispositivo automático y externo   (AEDA) para ayudar a pacientes en riesgo de paro súbito cardiaco) & Primeros Auxilios.
Categorías de entrenamiento: (OCFS 2, 3, 4) (CDA 1, 2)

Modalidad/Edad: Todas
Entrenador: David A. Cadogan, Presidente de Entrenamientos de Supervivencia/ rescates.

La clase de "CPR" (**incluyendo el manejo de "AED", dispositivo automático externo para** ayudar a pacientes

En riesgo de paro súbito cardiaco), cubrirá las técnicas generales para la **Resucitación Cardiopulmonar** relacionada   con adultos, niños e infantes; también se hablará sobre el método de uso de un dispositivo externo y automático

(AED) para ayudar a pacientes en riesgo de paro cardiaco súbito y qué hacer cuando hay una persona que se está   atorando. Una vez terminadas las clases, cada participante recibirá una tarjeta de la institución "Heart Association"   valida por dos años; también recibirá su certificado de clases. En la clase de "Primeros Auxilios", los participantes   aprenderán a cómo responder a enfermedades y lesiones en adultos, niños e infantes. Los tópicos a tratar se refieren

a primeros auxilios básicos, emergencias médicas, emergencias relacionadas con lesiones y emergencias relacionadas   con el ambiente. Al finalizar la clase, cada participante recibirá una tarjeta de la institución "Heart Association" valida

por dos años; también   recibirá su certificado de asistencia expedido por "Child Care Council of Westchester".

Fechas del Entrenamiento de Primavera/ Verano 2012:
Todas las clases se realizaran en Sábados de 9:00am a 4:00pm

Sábado, Octubre 13, 9:00am – 4:00pm   Código: 22056
Sábado, Diciembre 1, 9:00am – 4:00pm   Código: 22057

WORKSHOP REGISTRATION FORM/ INSCRIPION PARA CLASES

Please copy this form/ Por favor copie este formulario.
Please complete a separate form for each person for each workshop or class. /Por favor utilice un hoja por persona.
OR
REGISTER ONLINE/INSCRIBASE POR CORREO ELECTRONICO at childcarewestchester.org.

Title of Training/Class / Nombre de la Clase _____

❑ **Series/Serie** ❑ **Individual training/ Classe individual**   Cost/Costo: _____

Date of Training/Class/ Fecha de la clase _____

Council Membership Number/ Número de miembro del Consejo : _____ (if applicable/si es aplicable)

Name/Nombe:_____

Address/ Dirección _____

_____ **Zip/ Código postal** _____

Phone number /Número de teléfono de casa _____

Email/Correo electrónico_____

Program Name/ Nombre del programa: _____

Director: _____

Program Address/ Dirección del programa: _____

_____ **Zip/ Código postal:** _____

Program Phone/ Número de teléfono del programa:_____

Program E-Mail/ Correo electrónico del programa: _____

Would you like to be a part of our emailing list? ❑ Y ❑ N   If yes, ❑ Program email address ❑ Personal email
La gustaria estar en neustralista del correo electronico? ❑Correo electronic del programa ❑ P Correo electronic personal
_____
All workshops and classes must be paid for in advance.

Todos los talleres y clases deberán pagarse por adelantado para.

Payment options/Opciones de pago:
❑ **Visa** ❑ **Master Card** ❑ **Personal Check** ❑ **Money Order** ❑ **Business Check** ❑ **EIP Voucher**
     (Please Note: If EIP funds are no longer available, you will be responsible for the payment.)

Make checks payable to/ Hacer cheques a nombre de: Child Care Council of Westchester

Name as it appears on credit card: Nombre tal y como aparece en la tarjeta de crédito

_____

Credit Card #/Tarjeta de crédito: _____   **Expiration date:** _____

Billing Address/ Dirección que aparece en targjeta de credito: _____

_____ **Zip/ Código postal:** _____

Signature/Firma:_____

Mail registration form to Child Care Council of Westchester , 313 Central Park Avenue, Scarsdale, NY 10583
Fax to 914-885-1110

2012 Yearly Training Participant Demographic Survey
Please copy this form/ Por favor copie este formulario.
Please fill out this information ONCE for our 2012 records.

Registrant Name:_____ **(Please print clearly)**

Program Name:_____ **Director:** _____

Home Address: _____

Home Phone:_____ **Personal E-Mail:** _____

Would you like to be a part of our emailing list? ❑ Y ❑ N
If yes, ❑ **Program email address** _____ ❑ **Personal email**

Type of Child Care Program
❑ Center ❑ Family Provider ❑ Group Provider ❑ School Age Program
❑ Nursery School ❑ Other_____ (please specify)

What is your title?
Center Staff:
❑Assistant Teacher ❑Co-Teacher ❑Lead Teacher ❑ Master Teacher
❑Teacher/Director ❑Director ❑Administrator ❑ Non-Admin/Owner

Group/Family Child Care Providers
❑Provider (Owner/Operator) ❑ Assistant

Non-Licensed Child Care Provider
❑ Family Member ❑ Friend ❑ Neighbor ❑ Legally Exempt Provider

Non-Teaching Support Staff:
❑ Cook ❑ Driver ❑ Administrative Personnel
❑ Outreach Worker ❑ Training & Curriculum Specialist

Other:
❑ Parent ❑ Other _____ (please specify)

What age group do you work with?
❑Infant ❑Toddler ❑ Preschool ❑School Age ❑N/A

How many years of experience do you have as a child care provider? _____

What language(s) do you speak? _____

What is your level of education?
❑ Less than high school ❑ GED ❑High School Diploma ❑ CDA _____ (list
specialization) ❑Some College ❑Associates Degree ❑ Bachelors Degree ❑ Masters Degree
❑ Post Graduate Degree What is your degree in? _____
❑ Vocational/Technical Certificate _____ (list area)

Reason for taking this training:
❑Required prior to providing child care ❑Annual training requirement
❑Work toward a credential (i.e. CDA, Director Credential, etc.)
❑To complete a multi-session module series (i.e. Health & Safety)
❑Increase program quality ❑CEUs ❑Seek accreditation ❑College credit
❑Improve Skills/Practice ❑Other

Medication Administration Training (MAT) Course Registration Form

Name of Program: _____

Address of Program: _____

Program Contact Person: _____ Program Phone: _____ Email: _____

License / Registration Number (Enter booklet number if you are in the licensing process):_____

Date of MAT Course: _____ Code #:_____

Please list the participant's name, home address, and phone number:

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Cost: $150 per Participant   Total # of Participants Attending: _____ Total Enclosed: _____

Method of payment: (Check One)

☐ Check / Money Order made payable to Child Care Council of Westchester, Inc.

☐ Credit card: Visa / Master Card (Please circle one)

   Name as it appears on credit card: _____

   Billing address (include zip code): _____

   Credit card #: _____ Expiration date: _____

   Signature: _____

MAT Course Registration & Cancellation Policy

1. Advanced registration is required & you must complete a **MAT Course Registration Form** or you may visit www.childcarewestchester.org to register for MAT training online.
2. After you mail in a MAT Course Registration Form with payment **you must call** the Finance Department at 761-3456 ext. 163 to confirm that you are registered. You will receive email confirmation if you register online or if you have noted your email address on the registration form.
3. Full Payment is due at the time of Registration.
   Note: If payment is not received with your MAT Registration Form you will not be considered registered for the course.
4. On the day of the course please note the following:
   - Bring a photo ID
   - Bring your Child Care license/ registration number
   - Bring one medium sized (2 7/8" x 2 7/8") Post-It Pad & Highlighter
   - Please bring food, snacks and beverages to sustain you for the day
   - You must arrive in the CONFERENCE room at the scheduled time, if you are more than 10 minutes late, you may be sent home
5. You must be able to READ and WRITE in English. There is one 60 question written exam and a skills demonstration test that you must pass in order to earn your Medication Administration Training Certificate. The written exam is open book.
6. Please note that the course may end past 6pm. You must stay until you complete the course, so please be sure you can commit to the entire session. You will not be allowed to leave and make up the difference of the course at a later time.
7. 48 hour cancellation policy: If you can not attend your scheduled class, **you must notify the Finance Department** at extension 163 at least 48 hours before the course to reschedule or receive a refund. You will be required to email or fax a signed written request to make a change or receive a refund. **Otherwise, no refunds or rescheduling will be permitted – no exceptions.**
8. Upon successful completion of the course you will receive a Medication Administration Training Certificate that is valid for three years and you will earn eight (8) hours of training (.8 CEUs) covering four topic areas**.**

I HAVE READ AND UNDERSTAND THE MAT COURSE REGISTRATION & CANCELLATION POLICY

Signature: _____ **Date:** _____

Become a member
of the Child Care Council of Westchester

As a Council member, you are entitled to:
- Special discounts on trainings, classes, on-site trainings, and Council sponsored conferences
- Access to the Council's Children's Resource Center and Resource Library
- Discount on legal hotline fee
- Free postings on the Council's job bank
- Free notary public series
- Subscription to the Council's e-newsletters and alerts on funding, policies, and community resources
- And more

MEMBERSHIP CATEGORIES:

Individual/Family Child Care Provider $40
Group Family Child Care Provider... $50
Center Based Program ....$4 per child/licensed or registered capacity:

$4 x _____ children = $_____ (Maximum of $500)

For more information call (914) 761-3456, ext. 100

To become a member or renew your membership: (Membership year runs from January 1 – December 31.

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail:_____Web Site: _____

MEMBERSHIP TYPE:
____ Individual   ____ Family Child Care   ____ Group Family Care
____ Nursery School   ____ Early Childhood Center ____ School Age Program
____ Early Childhood Center/School Age Program

Check Amount: $_____   Please charge our   Visa   MasterCard   (Circle one)

Card # _____ Expiration date _____

Card name _____

Billing address _____

City _____

State _____   Zip _____

Signature: _____

Child Care Council
of Westchester, Inc.

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES

INDIVIDUAL TRAINING TRACKING FORM FOR CHILD CARE PERSONNEL

Individual's Name:

Title:

Director/Provider:

License/Registration Period ___ / ___ / ___ TO ___ / ___ / ___

Program Name:

CCFS License/Registration Number

Individuals Start Date: ___ / ___ / ___

TITLE OF TRAINING	SPONSORING ORGANIZATION /TRAINER (CCR&R, RED CROSS, SUNY, ETC)	TYPE OF TRAINING VIDEO, CLASSROOM, COLLEGE, TELECON-FERENCE ETC)	DATE OF TRAINING	TOTAL HOURS	Business Record Maintenance and Management (5)	Child Abuse & Maltreatment Identification & Prevention (6)	Child Day Care Program Development (3)	Identification, Diagnosis & Prevention of Shaken Baby Syndrome (9)	Nutrition & Health Needs of Children (2)	Principles of Childhood Development (1)	Safety & Security Procedures (4)	Statues & Regulations Pertaining to Child Abuse & Maltreatment (8)	Statutes & Regulations Pertaining to Child Day Care (7)
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Signatures Required on Reverse Side

TITLE OF TRAINING	SPONSORING ORGANIZATION/ TRAINER (CCR&R, RED CROSS, SUNY, ETC)	TYPE OF TRAINING VIDEO, CLASSROOM, COLLEGE, TELECON- FERENCE ETC)	DATE OF TRAINING	TOTAL HOURS	Business Record Maintenance and Management (5)	Child Abuse & Maltreatment Identification & Prevention (6)	Child Day Care Program Development (3)	Identification, Diagnosis & Prevention of Shaken Baby Syndrome (9)	Nutrition & Health Needs of Children (2)	Principles of Childhood Development (1)	Safety & Security Procedures (4)	Statues & Regulations Pertaining to Child Abuse & Maltreatment (8)	Statutes & Regulations Pertaining to Child Day Care (7)
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Director/Provider Signature: _____ **Title:** _____ **Date:** / /

Employee Signature: _____ **Title:** _____ **Date:** / /

A copy of this form and valid documentation of training hours must be kept in employee personnel files and must be available for review by OCFS when requested. This form (when signed and dated) may be used to transfer training hours between day care programs.

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